UNITED NATIONS **ST**

Secretariat

ST/IC/1998/13
28 January 1998

INFORMATION CIRCULAR*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: RENTAL SUBSIDY SCHEME FOR STAFF AT DUTY STATIONS IN EUROPE AND NORTH AMERICA: REASONABLE MAXIMUM RENT LEVELS**

1. The purpose of the present circular is to inform the staff that a revision has been made to the reasonable maximum rent levels previously set out in annex II, paragraph 4, to administrative instruction ST/AI/350 of 27 April 1988. The revision is based on the data collected for New York, which form the basis for comparison of rents at other headquarters and similarly situated duty stations in Europe and North America.

2. The revised reasonable maximum rent levels, effective 1 February 1998, are as follows:

Family size (1)	Dwelling size (No. of bedrooms) (2)	Reasonable maximum rent level (3)
Staff member alone or with spouse	1 bedroom	$2,450
plus 1 child	2 bedrooms	$2,850
plus 2 children	2 or 3 bedrooms	$3,250
plus 3 children	3 or 4 bedrooms	$3,600
plus 4 children	4 bedrooms	$3,900
plus 5 or more children	4 or 5 bedrooms	$4,200

3. Administrative instruction ST/AI/350 on rental subsidies and deductions for staff at duty stations in Europe and North America will be revised in accordance with ST/SGB/1997/1 of 28 May 1997.

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* The present circular will be in effect until further notice.

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